

**Registered Charity Number: 1013557**

**Registered Company Number: 02736320**

**Action on Pre-eclampsia Ltd**

**Report and Accounts**

**For The Year Ended**

**31 December 2013**

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## **Report of the Trustees** **For the year ended 31 December 2013**

### **Introduction**

The trustees present their annual report and accounts for the year ended 31st December 2013. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st December 2013 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

### **Name, registered office and constitution of the charity**

The full name of the charity: Action on Pre-Eclampsia Ltd  
Date of incorporation: 31 July 1992  
Company registration number: 02736320  
Charity registration number: 1013557  
Charity registered Office: 105 High Street, Evesham, Worcs, WR11 4EB

The directors of the company are also charity trustees for the purpose of charity law.

### **The name of the Chief Executive Officer and other senior staff member(s) to whom day to day management of the charity is delegated by the charity Trustees.**

Ms Ann Marie Barnard

### **Trustees**

Ms Janet Bray  
Ms Helen. R Crafter . retired September 2013  
Ms Fiona .M Milne  
Professor Catherine Nelson-Piercy  
Professor Christopher .W.G Redman  
Dr Kim. L Turner  
Professor James .J Walker  
Ms Dianne Garland  
Dr Philippa Brice  
Mr Rex Delicate

### **Independent Examiner**

Mahmood Reza  
Chartered Certified Accountants  
Pro Active Accounting  
Forester Building  
St Nicholas Place  
Leicester  
LE1 4LD

### **Bankers**

The co-operative bank  
Head office  
1 Balloon Street  
Manchester  
M60 4EP

## **Statement of Trustees' Responsibilities**

The Charities Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- State whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the responsibility of the auditor in relation to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

## **Report of the Trustees**

After more than a decade as Chair of Trustees, Helen Crafter stepped down at the end of the year and the role passed, temporarily, to Fiona Milne and Professor Catherine Nelson Piercy, who were elected to share the responsibilities for the latter part of the year and on into 2014. At the same time Janet Bray took on the role of acting treasurer, in a temporary capacity. Active recruitment for the posts of Chairman and Treasurer was a key task for the Trustee board following these appointments. . We must firstly record the charity's huge thanks to Helen, who provided a steady and wise steer for the Trustee Board of APEC, particularly in the recruitment of, and support and guidance to, our Chief Executive Officers and other staff members.

In 2013, for the second year running, APEC has been run with costs from activities, premises and staff far less than income, resulting in significant reserves at year end. The intention of the Trustees is to develop and implement a medium term business plan, using these reserves to continue to fulfil our charity aims and objectives with expanded activities. Based in Evesham, our CEO Ann Marie-Barnard continues to demonstrate insight, flexibility, skills and the experience to support this expansion.

Specifically in 2013, our income was boosted by an excellent marathon revenue; many thanks to Sarah Leadbetter who ran this successfully in-house, before leaving the charity at the end of March. The supporters who ran the marathon for us often had very moving personal stories of their touch with pre-eclampsia, and it was a privilege to meet them on their return. We also welcomed new staff members Rowan Wiseman in the role of Education Officer and Grazie Sigley to support the administration of the charity.

Fiona Milne and Cathy Nelson-Piercy

8<sup>th</sup> October 2014

## **Report of the CEO for 2013**

2013 was a year of consolidation for Action on Pre eclampsia. the charity entered the year in a stable financial position and with the ability to undertake some forward planning with confidence in the resources to implement this work. 2013 saw the 21<sup>st</sup> year since the registration of Action on Pre eclampsia as a charity. In the usual course of things a 21<sup>st</sup> birthday is cause for celebration however all at APEC felt that there was far too much still to be achieved to celebrate as, despite our 21 years of education, campaigning and support, women and babies are still dying unnecessarily. For the duration of 2013 the charity continued to work on its key aims . education for the public and health care professionals, campaigning for more research and supporting those affected.

APEC continued with its aim of supporting those affected by pre eclampsia by continuing to provide a helpline service. In common with many other charities APEC is finding that social media is overtaking the telephone as the means of gathering information and support. Telephone support remains an important way of offering in depth support however with every helpline call taking an average of 20 . 35 minutes to complete. Contacts made via Facebook, Health Unlocked and email are increasing and generally result in an ongoing short correspondence rather than a one off conversation so whilst the number of telephone calls are decreasing year on year the number of other contacts are rising. Overall the hours given to the helpline service are over 200 per year.

APEC ran three successful study days during the year in Oxford, Leeds and London offering up to the minute teaching on pre eclampsia to a mixture of midwives, student midwives, doulas and others involved in caring for pregnant women. The charity also ran its third Expert meeting in London in November focusing on the latest research in pre eclampsia. Speakers and delegates from across the UK came together to share knowledge and current best practice with the aim of improving care for those affected. The charity continued to benefit from the input of its own Trustees and other experts in the field of pre eclampsia who gave their time voluntarily to speak on the midwives study days and expert meeting. All at Action on Pre eclampsia are grateful for this ongoing support which makes the study days provided world class in content.

A new e-learning package for midwives was piloted during the latter part of the year. The package went live on our website on the 1<sup>st</sup> November and midwives were invited to complete the package and complete an evaluation form to provide APEC with information for ongoing improvement and development. The response was huge with over 100 midwives completing the package during the first 48 hours. All who completed the package were offered the opportunity of taking a short quiz and those who answered questions correctly were sent a certificate for their professional portfolio. Further work will be undertaken on this new development for APEC during the coming years.

APEC supported, and continues to support, a range of research initiatives. The charity offers lay input to a number of research and clinical trials involving its members where applicable. During 2013 for example APEC undertook a small consultation on the most effective means of maintaining women's involvement in longer term research initiatives providing valuable feedback for the researchers involved.

APEC ended the year with a business plan in place for 2014, the evaluation of the e-learning package to undertake and confidence in its resources for the year ahead.

Ms Ann Marie Barnard . October 2014

## **Supporters during 2013**

- Rowena Allabush
- Hana Anderton-Elliott
- Mrs E.A Bayley
- Lorraine Bell
- Mark Bott
- Joanne Brian
- Jade Bisanz
- Janice Burrows
- Donnamarie Byford
- Carol Chameleon
- Scott Colston
- Colchester General Hospital
- Natalie Cosgrove
- Cass Courtney
- Reverend William Coleridge and the congregation of St Matthews Church, London W2
- Tom Daldorph
- Joanne Dare
- Simon Davies
- Ian Dodd
- Dover Grammar School
- Dumbreck Charity
- Sarah Eacot-Broun
- Gordon Everett
- Eyethorne Elvington Primary School
- A.E Foley
- The Follett Trust
- Donal Fleming
- E.M Godsall
- Stewart Goid
- Daryl Gurduk
- Suzanne Halliwell
- Hargate Primary School
- Haymarket Benevolent Fund
- Kevin Higgs
- Nicola Hinxman
- Natalie and Nick Howard
- George Huntley
- Immediate Media
- JLT Management Services
- Vanessa Keates
- Lee Kinge
- Alan Legge
- David Lewis
- Georgina Longley
- Scott Magrowski
- Richard Millar
- H Murphy
- Kate McCaffrey
- Margaret Beaufort Middle School
- Becky Mellor
- Moya Meyers
- Michael Mead
- Alison Moodie

- Alice Noble
- Robert Nolan
- Andrew Orgill
- Ormiston Academy
- E Perryman
- Racemeadow School
- Alex Radford
- Chloe Raishbrook
- Julia Reece
- Darren Reece
- Rebecca Richards
- Chris Rolfe
- Scottish Enterprise
- Kirsty Slow
- Jean Spelman
- Rhiannon Steele
- Anne Steven
- Valerie Tattersall
- Jenne Taylor
- Rev Taylor
- Vijya Varshani
- Priyesh Varshani
- Sian Ward
- Vicki Warwick
- Janet Westwater
- A Williams

## **Independent Examiners Report to the Trustees of Action on Pre-eclampsia Ltd**

I report on the accounts for the year ended 31 December 2013 set out on pages 8 to 10.

### **Respective responsibilities of trustees and examiner**

The trustees are satisfied that the audit requirement of Section 43(2) of the Charities Act

1993 (the Act) does not apply and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to section 476 of the Companies Act 2006, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit under company law, or otherwise, and is eligible for independent examination, it is my responsibility to:-

- a) Examine the accounts under section 43 of the Act;
- b) To follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act; and;
- c) To state whether particular matters have come to my attention.

### **Basis of the independent examiners report**

I conducted my examination in accordance with the General Directions given by the Charity Commission.

An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit. Consequently I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements:

- (i) To keep accounting records in accordance with section 386 of the Companies Act 2006;
- (ii) To prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and;
- (iii) That the financial statements be prepared in accordance with the methods and principles set out in the Statement of Recommended Practice - Accounting and Reporting by Charities has not been met;



Or to which, in my opinion, attention should be drawn in my report in order to enable a proper understanding of the accounts to be reached;

Mahmood Reza  
Chartered Certified Accountants  
Pro Active Accounting  
Forester Building  
29 . 35 St Nicholas Place  
Leicester  
LE1 4LD

The date upon which my opinion is expressed is:-

14<sup>th</sup> October 2014

**Action on Pre-Eclampsia Limited**  
**Statement of Financial Activities**  
**31 December 2013**

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
Notes	2013 £	2013 £	2013 £	2012 £
<b>Incoming resources</b>				
<b><i>Incoming resources from generated funds</i></b>				
Voluntary Income	91,675	7,823	99,498	97,576
Activities for generating funds	74,634	-	74,634	94,216
Investment Income	242	-	242	108
<b>Total incoming resources</b>	<b>166,551</b>	<b>7,823</b>	<b>174,374</b>	<b>191,900</b>
<b><i>Costs of generating funds</i></b>				
Costs of generating voluntary income	23,673	-	23,673	28,932
<b><i>Costs of charitable activities</i></b>	<b>79,389</b>	<b>7,353</b>	<b>86,742</b>	<b>78,995</b>
<b><i>Governance costs</i></b>	<b>2,798</b>	<b>-</b>	<b>2,798</b>	<b>3,227</b>
<b>Total resources expended</b>	<b>105,860</b>	<b>7,353</b>	<b>113,213</b>	<b>111,154</b>
<b>Net incoming resources before transfers between funds</b>	<b>60,691</b>	<b>470</b>	<b>61,161</b>	<b>80,746</b>
<b>Gross transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net incoming resources before Other recognised gains and losses</b>	<b>60,691</b>	<b>470</b>	<b>61,161</b>	<b>80,746</b>
<b>Other recognised gains and losses</b>				
<b>Net movement in funds</b>	<b>60,691</b>	<b>470</b>	<b>61,161</b>	<b>80,746</b>
<b>Reconciliation of funds</b>				
<b>Total funds brought forward</b>	<b>113,545</b>	<b>-</b>	<b>113,545</b>	<b>32,799</b>
<b>Total Funds carried forward</b>	<b>174,236</b>	<b>470</b>	<b>174,706</b>	<b>113,545</b>

**Income and Expenditure Account**  
**31 December 2013**

	2013 £	2012 £
<b>Turnover</b>	174,132	191,792
Direct costs of turnover	110,415	107,927
<b>Gross surplus</b>	<b>63,717</b>	<b>83,865</b>
Governance costs	2,798	3,227
<b>Operating surplus</b>	<b>60,919</b>	<b>80,638</b>
Interest receivable	242	108
<b>Surplus on ordinary activities before tax</b>	<b>61,161</b>	<b>80,746</b>
<b>Surplus for the financial year</b>	<b>61,161</b>	<b>80,746</b>
Gift Aid Payments	-	-
<b>Retained surplus for the financial year</b>	<b>61,161</b>	<b>80,746</b>

**Statement of Total Recognised Gains and Losses**  
**31 December 2013**

	<b>2013</b>	<b>2012</b>
Excess of Expenditure over income before realisation of assets	61,161	80,746
Profit per Profit and Loss account	61,161	80,746
Grants for the acquisition of fixed assets	-	-
<b>Net Movement in funds before taxation</b>	<b>61,161</b>	<b>80,746</b>

**Movements in revenue and capital funds**  
**31 December 2013**

<b>Revenue accumulated funds</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Last year</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Total Funds</b>
	<b>2013</b>	<b>2013</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Accumulated funds brought forward	113,545	-	113,545	32,799
Recognised gains and losses before transfers	60,691	470	61,161	80,746
	<u>174,236</u>	<u>470</u>	<u>174,706</u>	<u>113,545</u>
<b>Closing revenue accumulated funds</b>	<b>174,236</b>	<b>470</b>	<b>174,706</b>	<b>113,545</b>

<b>Summary of funds</b>	<b>Designated</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Last Year</b>
	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Total Funds</b>
				<b>£</b>	<b>£</b>
	<b>2013</b>	<b>2013</b>	<b>2013</b>	<b>2013</b>	<b>2012</b>
Revenue accumulated funds	-	174,236	470	174,706	113,545

**All activities derive from continuing operations.**

**The notes on pages 11 to 14 from an integral part of these accounts.**

**Action on Pre-Eclampsia Limited**  
**Balance Sheet**  
**as at 31 December 2013**

	Notes	2013 £	2012 £
<i>The assets and liabilities of the charity :</i>			
<b>Fixed assets</b>			
Tangible assets	6	1,374	1,319
<b>Total fixed assets</b>		<u>1,374</u>	<u>1,319</u>
<b>Current assets</b>			
Debtors	7	1,961	1,425
Cash at bank and in hand		172,598	111,793
<b>Total current assets</b>		<u>174,559</u>	<u>113,218</u>
<b>Creditors:-</b>			
amounts due within one year	8	(1,227)	(993)
<b>Net current assets</b>		<u>173,332</u>	<u>112,225</u>
<b>Total assets less current liabilities</b>		<u>174,706</u>	<u>113,545</u>
<b>Creditors:-</b>			
amounts due after more than one year		-	-
<b>Provisions for liabilities and charges</b>		-	-
<b>Net assets excluding pension asset / liability</b>		<u>174,706</u>	<u>113,545</u>
<b>Net assets including pension asset / liability</b>		<u>174,706</u>	<u>113,545</u>
<b>Unrestricted income funds</b>			
Unrestricted revenue accumulated funds		174,236	113,545
Designated revenue funds		-	-
<b>Unrestricted capital funds</b>			
Designated fixed asset funds		-	-
<b>Total unrestricted funds</b>		174,236	113,545
<b>Restricted income funds</b>			
Restricted revenue accumulated funds		470	-
<b>Restricted capital funds</b>			
<b>Total restricted funds</b>		470	-
<b>Total charity funds</b>		<u>174,706</u>	<u>113,545</u>

All activities derive from continuing operations.

The notes on pages 11 to 14 from an integral part of these accounts.

F Milne

14<sup>th</sup> October 2014

**Action on Pre-Eclampsia Limited**  
**Notes to the Accounts**  
**For the year ended 31<sup>st</sup> December 2013**

**1 Accounting Policies**

**Basis of Preparation of the accounts**

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008), adapted to meet the needs of unincorporated organisations. The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

**Accounting Convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the companies Act 2006 and the requirements of the statement of Recommended Practice, Accounting and Reporting by charities.

**Incoming Resources**

All incoming resources are included on the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources Expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Fixed assets and depreciation**

All tangible fixed assets are stated at cost less depreciation.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

Fixtures and fittings	25% reducing balance
Plant and machinery	25% reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Funds Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

**Deferred Income**

In accordance with the Statement of Recommended Practice for Accounting and Reporting (**revised June 2008**) issued by the Charity Commissioners for England & Wales grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and

which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

<b>2 Surplus for the financial year</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>This is stated after crediting :-</b>		
<b>Revenue Turnover from ordinary activities and after charging:-</b>	174,132	191,792
Depreciation of owned fixed assets	458	623
Rentals under operating leases	4,401	1,290
Independent Examiner's Fees	2,340	2,604

Funds belonging to the charity have not been used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part. The sum expended on such insurance was as indicated in the above schedule.

<b>3 Investment Income</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Other bank deposit interest received	242	108

<b>4 Staff Costs and Emoluments</b>	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
Gross Salaries	57,234	58,501
Employer's National Insurance	5,483	6,035
	62,717	64,536

There were no employees with emoluments in excess of £60,000 per annum

## **5 Trustees' remuneration**

Neither the trustees nor any persons connected with them have received any remuneration, either in the current year or the prior year.

## 6 Tangible functional fixed assets

	Equipment, Fixtures & Fittings £	Plant, Machinery & Vehicles £	Total £
<b>Asset cost, valuation or revalued amount</b>			
At 1 January 2013	2,805	18,617	21,422
Additions	512	-	512
At 31 December 2013	2,805	18,617	21,422
<b>Accumulated depreciation and impairment provisions</b>			
At 1 January 2013	2,405	17,697	20,102
Depreciation on revaluation	-	-	-
Charge for the Period	228	230	458
At 31 December 2013	2,633	17,927	20,560
<b>Net book value</b>			
At 31 December 2013	684	690	1,374
At 31 December 2012	400	920	1,320

## 7 Debtors

	2013 £	2012 £
Other Debtors	729	1,192
Prepaid expenses	1,232	233
Accrued income	-	-
	1,961	1,425

## 8 Creditors: amounts falling due within one year

	2013 £	2012 £
Trade creditors	299	-
Accrued expenses	868	890
Other Creditors	60	103
Deferred income and grants in advance (see note 5)	-	-
	1,227	993

Trade creditors include amounts due for goods and services supplied to the charity.

## 9 Assets and liabilities held by the charity as an intermediary agent and not included in the Balance Sheet

There are no assets and liabilities held by the charity as an intermediary agent and not included in the Balance Sheet

## 10 Assets and liabilities held by the charity as an intermediary agent that are included in the Balance Sheet

There are no assets and liabilities held by the charity as an intermediary agent that are included in the Balance Sheet

13 Analysis of the Net Movement in Funds	2013 £	2012 £
Net movement in funds from Statement of Financial Activities	61,161	80,746
Net resources applied on functional fixed assets	(512)	(296)
<b>Net movement in funds available for future activities</b>	<b>60,649</b>	<b>80,450</b>

At 31 December 2013	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	1,374	-	-	1,374
Current Assets	174,089	-	470	174,559
Current Liabilities	(1,227)	-	-	(1,227)
	<u>174,236</u>	<u>-</u>	<u>470</u>	<u>174,706</u>

At 1 January 2013	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	1,319	-	-	1,319
Current Assets	113,218	-	-	113,218
Current Liabilities	(993)	-	-	(993)
	<u>113,545</u>	<u>-</u>	<u>-</u>	<u>113,545</u>

The individual funds included above are :-

	Funds at 2012 £	Movements in Funds as below £	Transfers Between funds £	Funds at 2012 £
General fund	113,545	60,691	-	174,236
Restricted fund	-	470	-	470
	<u>113,545</u>	<u>61,161</u>	<u>-</u>	<u>174,706</u>

Analysis of movements in funds as shown in the table above

	Incoming Resources £	Outgoing Resources £	Gains & Losses £	Movement in funds £
General fund	166,551	105,860	-	60,691
Restricted fund	7,823	7,353	-	470
	<u>174,374</u>	<u>113,213</u>	<u>-</u>	<u>61,161</u>



**Action on Pre-Eclampsia Limited**  
**Schedule to the Statement of Financial Activities**  
**31 December 2013**

**Incoming Resource's**

	<b>Unrestricted Funds 2013 £</b>	<b>Restricted Funds 2013 £</b>	<b>Total Funds 2013 £</b>	<b>Prior Period Total Funds 2012 £</b>
<b>Incoming Resources from generated funds</b>				
<b>Voluntary Income</b>				
<b>Grants, legacies and donations</b>				
<b>Incoming resources of a revenue nature</b>				
Garfield Weston	-	-	-	5,000
Follett Trust	-	-	-	5,000
Merck	10,000	-	10,000	1,000
Scottish Executive grants	9,200	-	9,200	14,625
England Grants - Department of Health	-	7,823	7,823	9,000
Bequests & Legacies	1,090	-	1,090	5,000
<b>Total</b>	<b>20,290</b>	<b>7,823</b>	<b>28,113</b>	<b>39,625</b>
<b>Non government and non public bodies</b>				
<b>Incoming resources of a revenue nature</b>				
Donations	58,963	-	58,963	43,996
<b>Total</b>	<b>58,963</b>	<b>-</b>	<b>58,963</b>	<b>43,996</b>
<b>Total Grants, Legacies &amp; Donations Received</b>	<b>79,253</b>	<b>7,823</b>	<b>87,076</b>	<b>83,621</b>
<b>Gifts in kind, donated services and facilities</b>				
Gifts in kind	6,500	-	6,500	6,000
<b>Total Gifts in kind, donated services and facilities</b>	<b>6,500</b>	<b>-</b>	<b>6,500</b>	<b>6,000</b>
<b>Other voluntary income</b>				
Members' Subscriptions	5,922	-	5,922	7,955
<b>Total other voluntary income</b>	<b>5,922</b>	<b>-</b>	<b>5,922</b>	<b>7,955</b>
<b>Total Voluntary Income</b>	<b>91,675</b>	<b>7,823</b>	<b>99,498</b>	<b>97,576</b>
<b>Activities for generating funds</b>				
Fundraising activities	66,234	-	66,234	76,322
Sponsorships and social lotteries	4,000	-	4,000	10,200
Study day sales	4,400	-	4,400	7,694
<b>Other Incoming Resources</b>				
<b>Total of activities for generating funds</b>	<b>74,634</b>	<b>-</b>	<b>74,634</b>	<b>94,216</b>

**Costs of generating funds****Costs of generating voluntary income**

Cost of fundraising activities	23,673	-	23,673	28,932
	<b>23,673</b>	-	<b>23,673</b>	<b>28,932</b>

**Total costs of generating voluntary income****Support costs of charitable activities****Direct support costs**

Gross wages and salaries - charitable activities	41,546	4,241	45,787	49,726
Employers' NI - Charitable activities	3,914	472	4,386	5,130
Temporary Staff - Charitable activities	-	-	-	-
Travel and Subsistence - Charitable Activities	1,132	155	1,287	830
Marketing of services	4,339	1,890	6,229	953
	<b>50,931</b>	<b>6,758</b>	<b>57,689</b>	<b>56,639</b>

**Management and administration costs****in support of charitable activities****Staff costs in support of charitable activities**

Salaries - Administrative staff	11,447	-	11,447	8,775
Employers' NI - Administrative staff	1,097	-	1,097	905
	<b>12,544</b>	-	<b>12,544</b>	<b>9,680</b>

**Indirect employee costs**

Training and welfare	-	-	-	107
Travel and subsistence	-	-	-	293
	-	-	-	<b>400</b>

**Premises Costs**

Rent payable	4,201	200	4,401	1,290
Insurance	350	-	350	124
Light and heat	1,048	-	1,048	-
Premises repairs and renewals	-	-	-	163
	<b>5,599</b>	<b>200</b>	<b>5,799</b>	<b>1,577</b>

**General administrative expenses:**

Telephone and fax	1,780	100	1,880	3,164
Postage	292	95	387	2,004
Stationery and printing	557	200	757	487
Subscriptions	5	-	5	-
	<b>2,634</b>	<b>395</b>	<b>3,029</b>	<b>5,655</b>

**Professional fees in support of charitable activities**

Consultancy fees	5,000	-	5,000	4,500
Legal fees	2,681	-	2,681	544
	<b>7,681</b>	<b>-</b>	<b>7,681</b>	<b>5,044</b>

**Total Support costs**

<b>79,389</b>	<b>7,353</b>	<b>86,742</b>	<b>78,995</b>
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**Support costs for grants paid****Total Expended on Charitable Activities**

79,389	7,353	86,742	78,995
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**Governance costs that are not direct management functions inherent in generating funds, service delivery and programme or project work (including management and administration costs)****Specific governance costs**

Independent Examiner's Fees	2,340	-	2,340	2,604
Depreciation of fixed assets used for governance	458	-	458	623

**Total governance costs after reallocation**

<b>2,798</b>	<b>-</b>	<b>2,798</b>	<b>3,227</b>
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